

LAKETOWN TOWNSHIP
PARKS & RECREATION COMMISSION
HELD AT THE TOWNSHIP HALL

October 16, 2019

Regular Meeting
7:00 P.M. at Township Hall

ARTICLE I. CALL TO ORDER

Tom Shuff called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Karen Simmons, Tom Shuff, Kathleen Dearborn,
Ellen Fitch, Dick Becker
MEMBERS ABSENT: None
STAFF PRESENT: Al Meshkin – Township Manager
Diane Ybarra – Recording Secretary

ARTICLE II. APPROVAL OF MINUTES

Following discussion, a motion was made by Fitch seconded by Becker to approve the September 18, 2019 minutes as written. Shuff called for a vote on the motion. **UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE III. APPROVAL OF TREASURER’S REPORT

The bills to be paid as of September 2019 were reviewed. Maintenance: Jon’s to Go \$443.10, Capital One Commercial - \$476.10, Heavener - \$7,281.00; Contracted Services: John Kunkel - \$155.00, Consumer’s Energy - \$50.00; Capital Outlay: Robert Krause - \$4,717.50, Zeeland Lumber - \$639.96.

Fitch asked why we do not have someone opening/closing the gate at Farview Park as she has heard there are things that go on there after dark. If the gate were closed, it would deter visitors. Shuff suggested refurbishing the gate and Meshkin said we would have to find someone to open/close, manage the gatekeeping. Meshkin said the restroom facility might be better maintained in the future with the use of a newly purchased vehicle from the fire department that includes a water tank with power washer. Simmons said the seat must be replaced and Meshkin said it had been replaced 1-2 years ago. Fitch said she could probably find someone in the neighborhood to do it and Meshkin said it would have to be someone reliable. Shuff asked to table it until the next meeting. Meshkin said there have been some problems with graffiti in the weigh stations. Fitch said there are also a couple

of trees ready to fall over and Meshkin will have Grams investigate. Fitch asked if LETA is maintaining the trails and Sall said that organization may be defunct.

Following discussion, **a motion was made by Simmons and seconded by Dearborn to approve the Treasurer's Reports as submitted for the month of August.**

Shuff called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED

ARTICLE IV. TOWNSHIP BOARD REPORTS – SALL

- a. Sall said there is nothing to report

ARTICLE V. STAFF REPORTS – MESHKIN

- a. Meshkin asked Sall to provide information she received from Allegan County United Way. Sall reported that she received a call from the Allegan County United Way asking if they could provide volunteers for their Day of Caring scheduled for October 17, 2019. The offer was accepted and a group from Perrigo will work on spreading bark on the trails at Farview working from 8-11:45a.m. If time allows, there is work that can be done at Huyser Farm or the Old Township Hall. Fitch will be available on site and will have the volunteers start at the first ridge of the trail and work back. It is exciting to begin this partnership with Allegan County United Way.

ARTICLE VI. HUYSER CARETAKER REPORT - CIRCO

Circo said there is nothing to report.

ARTICLE VII. OLD BUSINESS

A. SPLASH PAD

Fitch said there is nothing to add about the splash pad and will no longer be pursued.

B. PARKS WELCOMING SIGNS

Dearborn will get a copy of the Frankfort sign to be reviewed at the next meeting if available. It will be sent to the commissioners prior to the meeting if possible. The current signs are 4 x 8.

B. WORK AREAS IN PARKS WITH WIFI

Simmons said we were not sure if the Wi-Fi is up and running at Wolters Woods. Meshkin said it will be available by spring for Wolters Woods, Sanctuary Woods and Laketown Beach. He will have cameras and necessary equipment installed, which he estimates to cost \$2-3,000 per park with the ability to record license plates. Fitch asked if signage must note that surveillance is present and Meshkin said he will check with the attorney.

ARTICLE VIII. NEW BUSINESS - None

ARTICLE IX. CITIZEN COMMENTS - None

ARTICLE X. ADJOURNMENT

Shuff adjourned the regular meeting at 7:11p.m.