

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
PARKS & RECREATION COMMISSION  
HELD AT THE TOWNSHIP HALL

Meet and Greet at 6:00 P.M. at Township Hall Gazebo

September 19, 2018

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:01 P.M.

MEMBERS PRESENT: Michelle Sall, Jim Johnson, Karen Simmons,  
Tom Shuff, Ryan Bosscher  
MEMBERS ABSENT: None  
STAFF PRESENT: Al Meshkin – Township Manager  
Diane Ybarra – Recording Secretary

ARTICLE II. CITIZEN COMMENTS AND COMMUNICATIONS

Mitra Delaney of 6298 144<sup>th</sup> Avenue thanked the commissioners for the meal and the updated agenda and also for clearing the weeds around the sign at Sanctuary Woods.

An email was submitted by a resident expressing gratitude for keeping the bike paths clear of weeds.

Phil Bohlander of 4625 Forest Lane stated that the trails at Wolters Woods and Huyser Farm should be better marked and longer trails for walking groups.

ARTICLE III. CONSENT AGENDA

- a. Approval of Minutes

Following discussion, **a motion was made by Simmons seconded by Bosscher to approve the August 15, 2018 minutes as written. Sall called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

#### ARTICLE IV. APPROVAL OF TREASURER’S REPORT

The bills to be paid as of August 2018 were reviewed. Maintenance: Veldhof – \$480.00, Heavener - \$510.75, RepcoLite - \$48.30; Contracted Services: John Kunkel - \$155.00, Dickinson Wright PLLC - \$1,708.00; Supplies: Smartsign.com - \$36.81; Engineering: Prein & Newhof - \$2,261.95 Electricity - \$51.12; Salaries: Robert Jerow - \$210.00; Taxes: \$16.06. Johnson reviewed the invoices noting all standard with the exception of legal fees.

Following discussion, **a motion was made by Bosscher and seconded by Simmons to approve the Treasurer’s Reports as submitted for the month of August. Sall called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

#### ARTICLE V. ARTICLE VI. TOWNSHIP BOARD REPORTS – Sall

- a. Sall reported the following from the township board meeting: the county commissioner reported on the contaminated wells in Otsego; fire department report; Friends of the Felt Estate agreement to take on the administrative duties; culvert replacement; MACC bylaws change; rezoning request from R-1 to R-2 on 146<sup>th</sup> Avenue.

#### ARTICLE VI. STAFF REPORTS – Meshkin

- a. Meshkin reported the beach grant is still progressing with environmental, title, survey work being done and the appraisal pending; Lakeview School Park Plan was submitted for review but no response yet on the memo of understanding; Williams working on cutting back brush at all parks and preparing parks for the Day of Caring; sign has been installed for “Pack in / Pack out” at Farview Park.

#### ARTICLE VII. HUYSER CARETAKER REPORT – Circo

Circo reported that the barn is gone with the last of the wood removed and the site has been cleared.

#### ARTICLE VIII. OLD BUSINESS

##### A. DAY OF CARING

Sall reported that there will be 88 volunteers from a number of local companies working in four parks. Work to be done is beach grass planting; clean up at Huyser Farm, trail work at Sanctuary Woods and clean up at Shore Acres. Work starts at 8am for the beach; 1:30pm at Huyser Farm; 8am at Shore Acres; 1:00pm at Sanctuary Woods. Each commissioner has committed to leading coordinating work groups at the parks.

## B. HEMLOCKS AT SANCTUARY

Johnson said the woolly adelgid increasing on the hemlocks in the park. Shuff said he received a quote from Bartlett for \$4,500 to treat the trees on his lot. Shuff said it must be an association effort and not all members are willing to pay. Meshkin will follow up on the work that began last year.

## C. LAKETOWN BEACH PARKING LOT STRIPING

Johnson said Schrottenboer contacted him regarding the restriping of the lot and Meshkin said he will follow up. It will be important to get the beach grass planted now during ideal conditions.

## D. DRAWING FOR HUYSER HUNT

Johnson said the drawing was done and he will forward the information to Simmons who will organize it and forward it to the township office. Fourteen people submitted applications for the hunt. Circo said she found people have killed Canadian geese in the woods and mounted the wings on the trees.

## ARTICLE IX. NEW BUSINESS

### A. THANK YOU TO RYAN BOSSCHER

The commissioners thanked Ryan Bosscher for his service on the Parks Commission as this is his last meeting due to moving out of the township.

## ARTICLE X. CITIZEN COMMENTS

Mary Lynn Webster of 6630 Halcyon Hills Drive asked what grants will be pursued if the real estate purchase is completed at Laketown Beach. Meshkin responded that applicable grants are Natural Resource Trust, Coastal Zone, Land and Water, potentially private foundation grants; Passport for restrooms and DNR Administration. Webster asked if any of those grants would be a resource for fencing and Meshkin said not likely. Webster asked if the public would be notified if the grants are applied for and Meshkin said some grants may require a public hearing which would be noticed. Bohlander asked if there is anything for handicap access. Webster asked if Meshkin will be writing the grants, eh responded that he would be and invited Webster to review the information on the Michigan DNR Recreation Grants website.

## ARTICLE XI. ADJOURNMENT

**Sall adjourned the meeting at 7:40 pm.**