

PROPOSED MINUTES

GRAAFSCHAP FIRE BOARD
4534 60TH STREET
HOLLAND, MI 49423
(616) 335-3050

SERVING LAKETOWN AND FILLMORE TOWNSHIPS

June 28, 2016

ARTICLE I. CALL TO ORDER

Chair Bob Yonker called the meeting to order at 5:30pm and Jim Lorence opened with prayer.

MEMBERS PRESENT: Doug Den Bleyker, Bob Yonker, Tim Hofman
Jim Lorence, Dan Martinez, Gary Dewey
MEMBERS ABSENT: Brett Grams
STAFF PRESENT: Al Meshkin – Township Manager
Diane Ybarra – Recording Secretary

ARTICLE II. APPROVAL OF MINUTES

The Board reviewed the minutes of the April 14, 2016 meeting. **A motion was made by Dewey and seconded by Lorence to approve the minutes as submitted. Chair Yonker called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE III. UPDATE FROM CHIEF

A. LED LIGHTING

An email was received expressing concern from a few residents regarding the lighting and the energy cost. The annual cost to maintain the use of the current fixtures in the apparatus bay is \$2,000. Holland Board of Public Works did a site audit and suggested retrofitting the older T12 bulbs with energy efficient LED lights. The cost to retrofit is \$1083 and the estimated savings is \$50 per month on the energy bill, plus an \$825 rebate. HBPW will provide an estimate to retrofit more of the station lights including information on available rebates.

B. NEW HIRE

One 2-year veteran had to resign due to her other job commitments. A candidate was interviewed to replace her and if all post-offer testing is passed, she will go through academy and begin soon to see if it is a suitable fit.

C. ACADEMY STUDENTS

Two graduating academy students, Hayden Vachon and Blake Stewart, received their badges at the annual dinner. They will now begin the 1-year probationary period and work with seasoned staff to gain experience.

D. AUTO-AID FIRE IN FILLMORE

There was a successful auto-aid given at a fire near east 32nd Street by Ebenezer Church last week. Holland City assisted Graafschap. It was a structure fire and Graafschap was on the scene first soon followed by City of Holland which made a significant difference in the time it took to get the fire down.

ARTICLE IV. OLD BUSINESS

A. 741 TRANSMISSION PROJECT

Den Bleyker said the transmission retrofit is complete with a few minor issues. The project took about 3-4 weeks longer, there was a slight issue with the pump and ability to draft water and an unexpected replacement of the muffler increased the cost slightly. It works very well now and the old transmission was sold to the mechanic for roughly \$200.

B. SECURITY CAMERA SYSTEM

Four cameras have been installed throughout the fire station. There were minor glitches with a few connections and a sensor but all are fully operational.

C. REPORTING SOFTWARE

Research continues on the reporting software. There were a few issues migrating data from one system to the other which must be resolved before moving forward.

D. NEW ENGINE

Quotes were received from Rosenbauer at \$401,084 and Pierce quoted \$426,000. The Rosenbauer quote is recommended as it closely reflects all items requested in the quote. The truck is 4-wheel drive, increased water storage and pump capacity, increased equipment storage with a two-man

cab with a longer overall length but smaller wheel base. It will increase mobility in rural areas and in heavy snow conditions. Meshkin is seeking finance options from Huntington bank and also a company Rosenbauer suggested offering a rate of 2.65% for a 10-year loan. In addition to the truck, quotes were provided for new or replacement equipment that was previously discussed for approximately \$50,000. Upon receipt of order, the chassis would take about 6 months and the 3-4 months to complete the rest of the truck. Meshkin noted that the last payment on the station will be in May of 2017 at \$86,000. The new truck payment would not fall under this fiscal year so the budgeted \$50,000 could be used for the ancillary equipment. Meshkin and Den Bleyker will further review the options for pre-payment/down payment and equipment expenditure. Den Bleyker noted that during the pre-construction he will visit the factory and it is possible that minor changes would be necessary to alter the quote by 3-6%. He would like to move forward with a vote to approve a number not to exceed.

Following discussion, **a motion was made by Dewey and seconded by Hofman to approve the expenditure of \$401,084 for the new engine and empowering the chief a 5% leeway for unanticipated changes to the unit. Chair Yonker called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE V. NEW BUSINESS

A. BURN BUILDING

Den Bleyker provided information on training burn units. The units are shipping containers welded together which then stage real life simulations of potential fire emergencies. The units cost approximately \$50,000 each and five neighboring departments (Saugatuck, Fennville, Ganges, Hamilton and Graafschap) have committed to sharing the expense of this valuable training, not only with the units but the cross-department training experience. Funding may be available from Allegan County or the Fire Chief's Association. Den Bleyker will update as more information becomes available. Allendale and South Haven currently use these training units.

B. BUILDING MAINTENANCE

Den Bleyker noted that the station is 16 years old and in need of maintenance repairs, specifically removal and replacement of exterior concrete joints and caulking in other areas, such as the two windows on the north side of the building. One quote was obtained at \$5275 from Helms Caulking. Meshkin stated there is \$20,000 in the budget for building maintenance. Den Bleyker will get 1-2 additional quotes for comparison.

Following discussion, **a motion was made by Hofman and seconded by Lorence to approve expenditure not to exceed \$5300 for the concrete maintenance. Chief Yonker called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

C. OLD HOSE

Den Bleyker reported that he was able to sell 500 feet of the old hose for \$250 to a demolition company.

D. NEXT MEETING

The next meeting date to be advised.

ARTICLE VI. CITIZENS COMMENTS - None

ARTICLE VII. ADJOURN

The meeting was adjourned at 6:17 P.M. motion to adjourn