

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
PARKS & RECREATION COMMISSION  
AT  
TOWNSHIP HALL

April 20, 2016

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Michelle Sall, Karen Simmons, Jan Lozon  
MEMBERS ABSENT: Bill Snyder, Jim Johnson  
STAFF PRESENT: Al Meshkin – Township Manager  
Diane Ybarra – Recording Secretary

ARTICLE II. CITIZEN COMMENTS AND COMMUNICATIONS

Simmons stated that she received a request to have the trail loop at Huyser Farm to go through the entire park. Meshkin stated that he would speak to Dan Williams about marking the trail.

Sall stated that she received communication from Ryan Cotton about the partnership with City of Holland. Meshkin noted that Ryan Bosscher also submitted a letter regarding the partnership.

ARTICLE III. CONSENT AGENDA

- a. Approval of Minutes

Following discussion, **a motion was made by Simmons and seconded by Lozon to approve the March 16, 2016 minutes as written. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE IV. APPROVAL OF TREASURER’S REPORT

Michelle Sall reviewed the bills to be paid as of March, 2016. Maintenance: Veldhoff Septic - \$400.00, Heavener - \$100.00, Chef Container - \$1,363.56, Stu’s Welding - \$35.00;

Salaries: Robert Jerow - \$145.00; Contracted Services: John Kunkel - \$145.00; Taxes: \$318.24; Electricity: Consumers Energy - \$45.31. Following discussion, **a motion was made by Simmons and seconded by Lozon to approve the Treasurer's Report as submitted. UNANIMOUS DECISION – MOTION APPROVED**

#### ARTICLE V. TOWNSHIP BOARD REPORT – SALL

Sall reported that there was nothing related to parks at the Township Board meeting. There was a brief discussion on the renewal of the millage, Orchard Park Condominiums and the Fiber Optic Project.

#### ARTICLE VI. TOWNSHIP STAFF REPORTS – Meshkin

Meshkin stated that Dan Williams ordered and received fly traps for outhouses and will install them soon; the parks are in good shape; the materials have been purchased to repair the gate at Wolters' Woods; the ball diamond is getting a lot of use with many nights reserved; most all repairs and tree cuttings from winter have been done in all of the parks. Sall thanked commissioners for walking the parks and providing feedback on necessary work to be done. Simmons added that there is one sign post at Farview Park that needs to be repaired and she will email a picture of it to Williams. Commissioners can email/text requests directly to Williams with a copy to Meshkin. Simmons commented that she would help Williams in marking the looping trail at Huyser Farm.

#### ARTICLE VII. OLD BUSINESS

##### A. PARKS SURVEY

Sall reported that there has been a good response from residents on the survey. Further discussion will occur when the results are compiled.

##### B. ADOPT-A-PARK

Sall reported that she does not have anything further to add at this point. To date, Meshkin has not received any requests from anyone wanting to adopt a park.

#### ARTICLE VIII. NEW BUSINESS

##### A. ADAPTIVE REUSE OF OLD TOWNSHIP HALL

The Commissioners walked the Township Hall grounds to determine the most feasible placement to relocate the Old Township Hall building. Meshkin will get air photography of the potential sites for further discussion at the next meeting.

## B. INVASIVE SPECIES

Meshkin stated that there is an expert on invasive species that will be doing work at the Felt Mansion. Laketown Township is now a member of the Allegan Conservation District which has money for invasive species removal. Jim Johnson provided brochures describing several invasive species, materials he obtained when he attended a Grand Rapids Friends of the Parks meeting. Lozon said Ottawa County had several pull days to remove the mustard plant. Sall asked if Holland Christian High School typically calls for a senior project day and Meshkin stated he has not heard from them. Sall stated that she would follow up to see if they are looking for projects. Lozon stated that she would be willing to facilitate the project. Meshkin added that the Township has bags to dispose of the invasive species plants that will then be sent to landfill. Meshkin stated that ODC is also a resource on this topic. The ODC outings and activities are on the township and ODC websites.

## ARTICLE IX. ADJOURNMENT

The meeting adjourned at 7:34 P.M.

### Assignments:

Al –

1. Advise Dan Williams to begin work on looping the trail at Huyser Farm.
2. Provide air photography of the Township Recreation Park for discussion of relocation of the Old Township Hall building.

Michelle –

1. Contact Holland Christian High School regarding a senior project to pull invasive species plants.