

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
PARKS & RECREATION COMMISSION  
AT  
TOWNSHIP HALL

April 16, 2014

ARTICLE I. CALL TO ORDER

Chairperson Linda Howell called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Linda Howell, Chuck Strabbing, Michelle Sall,  
Karen Simmons, Bill Snyder  
MEMBERS ABSENT: None  
STAFF PRESENT: Al Meshkin – Township Manager  
Diane Ybarra – Recording Secretary

ARTICLE II. CITIZEN COMMENTS AND COMMUNICATIONS - None

ARTICLE III. CONSENT AGENDA

a. Approval of Minutes

Following discussion, the February 19, 2014 minutes were approved as written.

b. Approval of Treasurer's Report

Linda Howell reviewed the bills to be paid as of February and March 2014. Maintenance: Veldhof Septic - \$480.00 (February), \$480.00 (March); Advantage Building - \$70.00 (February), \$140.00 (March), Chef Container - \$1,459.92 (February), Heavener - \$325.00 (March), Molengraff – \$630.00 (March); Salaries: Robert Jerow - \$155.00 (February), \$140.00 (March); Township Hall Park: MC Smith Associates - \$2,715.03 (February), \$193.56 (March); Electricity: \$47.04 (February), \$23.52 (March).

Following discussion, the Treasurer's Report was approved as submitted.

#### ARTICLE IV. TOWNSHIP BOARD REPORT

Linda Howell reported that she attended the Township Board meeting and advised of tonight's meeting but nothing else to report. Bill Snyder asked if the beekeeping ordinance had been approved and Linda confirmed it had been approved.

#### ARTICLE V. STAFF REPORTS

Township Manager – Al Meshkin reported that Dan William has started doing clean-up work in the parks. The window at the Huyser house will be repaired soon. Linda Howell asked if Dan has been inside of the Huyser house to look for any damage that may have occurred over the winter. Al responded not yet but will be soon now that the snow is gone.

#### ARTICLE VI. OLD BUSINESS

##### a. Back Yard Project Update

Al Meshkin provided a Gantt chart with project dates from the pre-construction meeting. Excavation will begin on May 15 and should be done with seeding in place by the end of July. Linda asked if it will be hydro-seed and Al responded it will be normal seeding. Bill Snyder asked what the status is of the major league baseball grants. Linda advised that she and Al are working on them and will have them submitted in time for the July 1 deadline. The board approved taking on a loan to start the project which will be favorable for the grant application. The property value and other available matching funds may provide the opportunity to ask for more than \$40,000.00. The infrastructure planned for this year will be the shelter, fencing, bleachers and back stop. The play yard and trails are planned for next year. Michele Sall suggested contacting a local Boy Scout Troop to see if the trails could be done as an Eagle Scout project. Karen Simmons asked if there are a lot of trees to take out and Al said no, cleaning out of the trees in the ditch, but not a lot of other trees will be removed.

#### ARTICLE VII. NEW BUSINESS

##### A. BLUEBERRY FIELDS

Michele Sall asked if we need to get someone out to brush hog the blueberry fields at Huyser Farm. Linda Howell asked that Al have Dan check the conditions of the fields to determine what is needed. Bill Snyder asked if MSU will be involved at the farm this year and Al responded that it has been quite some time since we have had contact with anyone from MSU. Linda asked if we ever heard back from the Hope College professor who was interested in studying the beach. Al advised he has not heard from him.

ARTICLE VIII. ADJOURNMENT

The meeting adjourned at 7:12 P.M.

Assignments:

AI –

1. Instruct Dan Williams to check the interior condition of the Huyser Farm House and also the blueberry fields.