

PROPOSED MINUTES
LAKETOWN TOWNSHIP
BOARD OF TRUSTEES
4338 BEELINE ROAD
ALLEGAN COUNTY
HOLLAND, MI 49423

WORKSHOP MINUTES
Wednesday, March 6, 2019

ARTICLE I. CALL TO ORDER

Michelle Sall called the meeting to order at 4:00 p.m.

MEMBERS PRESENT: Gary Dewey, Linda Howell, Michelle Sall, Ed Stielstra

MEMBERS ABSENT: none

STAFF PRESENT: Al Meshkin, Doug DenBleyker

OTHERS PRESENT: None

ARTICLE II. APPROVAL OF MINUTES

Gary Dewey moved to approve the Workshop Minutes from Jan. 2 and Feb. 6, seconded by Linda Howell. No further discussion. Motion passed unanimously.

ARTICLE III. NON-AGENDA ITEMS

1. Township Supervisor Applicants

Applications for the Township Supervisor vacancy were received from Linda Howell and Todd Szakacs. Howell excused herself from the meeting room and the following discussion. Letters of recommendation were received from three residents in support of Howell. After review and discussion of the applicant's qualifications, Gary Dewey moved to appoint Linda Howell to fill the vacancy of Township Supervisor, seconded by Michelle Sall. Roll call was as follows: Gary Dewey AYE, Ed Stielstra AYE, Michelle Sall AYE. Motion passed. Howell returned to the meeting.

2. Review of Revenue and Expense Reports

3. Parks Commission Applicants

Applications for the vacant seat on the Parks Commission were received from Ellen Fitch, Sherry Sirko, and Chad Nienhuis. After discussion it was decided to hold public interviews on Monday, March 11 starting at 5:30 pm.

4. DeMull Citizen's Award

The DeMull Citizen's award will be presented at the March 12 Board Meeting

5. Firework's Ordinance

Due to the active use of fireworks within the township, the Board intends to consider in the near future an ordinance on fireworks use.

6. Audio Video Capital Improvements

Reviewed a bid from Central Interconnect to provide an AV Presentation System with the capabilities of recording and streaming media. Package includes video projector, ADA Hearing Assistance package and more.

7. Little Free Library

A "little free Library" is being installed in the front yard of the Township Hall provided the Holland Rotary Club.

These are small handcrafted wooden boxes which encourage reading through the exchange of free books.

8. Board Vacancies

Following are current and future expected Board and Community Rep. vacancies:

1. Parks Commission (one). Application deadline was Feb. 22. Interviews on March 11.
2. Planning Commission (one in the future due to an expected residency change of a current member). Posting TBD
3. Macatawa Area Coordinating Council Community Enhancement Board Representative needed. Howell represented the Township on this Board due to her role as a Trustee. This responsibility will shift to another Trustee.
4. Township Board Trustee (one) to replace Howell due to her new appointment.
5. Zoning Board of Appeals Alternate (one).

ARTICLE IV. TENTATIVE AGENDA ITEMS

1. 2018/19 Budget Amendment

Costs for the proposed AV Capital Improvements can be divided between the two fiscal years.

2. 2019/20 Fiscal Year Budget Review

Budget reviewed and discussion followed. The Felt mansion revenue and expenses were removed because rental activity will no longer be a township responsibility. The Township is still obligated for certain capital expenses such as the bond repayment and the solar array lease. The fund balance amount and the cyclical nature of revenue based on due dates for taxes was discussed. Howell requested balances on the township debts. Stielstra requested criteria used for the 81%/19% cost ratio of shared expenses with Fillmore Twp. Chief DenBleyker felt the ratio was accurate and fair, and further explained beneficial partnerships with other fire departments, for example partnering with Holland for a tow behind "Message Board" warning motorists approaching an accident scene, a drone with Saugatuck, and etc.

3. KLSWA Wastewater Meter Project

Discussion on whether to consider in the future a surcharge to homeowners benefited by this Project to help cover the costs. This in keeping with practices in other townships and municipalities.

4. Dust Control

The township has two unpaved roads and the County provides a spray service at a cost to control dust.

ARTICLE V. NEXT WORKSHOP – The next regular Workshop meeting is scheduled for 4:00 p.m., Wed. April 3 however that is in conflict with the MTA Conference date. For this reason the next Workshop meeting will be moved to Monday April 1, at 5 pm.

ARTICLE VI. CITIZEN'S COMMENTS

1. Jim Delaney 6298 144th Ave. was pleased with the progress to improve audio.
2. Sherri Sirko of 6379 Hidden Ponds requested a copy of the budget.

ARTICLE VII. ADJOURNMENT – the meeting was adjourned at 5:50 p.m.