

PROPOSED MINUTES
LAKETOWN TOWNSHIP
PARKS & RECREATION COMMISSION
AT
TOWNSHIP HALL

January 21, 2015

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Chuck Strabbing, Michelle Sall,
Bill Snyder, Karen Simmons
MEMBERS ABSENT: None
STAFF PRESENT: Diane Ybarra – Recording Secretary

ARTICLE II. CITIZEN COMMENTS AND COMMUNICATIONS

Michelle Sall noted that Becky Bruins thanked the township for having the trails cleared at Farview Park.

Rick DeMull submitted correspondence stating that he and his wife repaired the bridges at Farveiw Park.

Surveys were received on the Huyser Farm Hunt.

ODC submitted a letter reviewing the services they have provided in the last year and the upcoming events are in their most recent newsletter.

ARTICLE III. CONSENT AGENDA

- a. Approval of Minutes

Following discussion, **the September 17, 2014 minutes were approved as written.**
UNANIMOUS DECISION – MOTION APPROVED

b. Approval of Treasurer's Report

Bill Snyder reviewed the bills to be paid as of September, October, November and December 2014. Maintenance: Veldhof Septic - \$480.00 (Sept), \$480.00 (Oct), \$480.00 – (Nov), \$480.00 (Dec), Advantage Building - \$110.00 (Sept), \$110.00 (Oct), \$70.00 – (Dec); Busscher's Pumping - \$260.00 (Dec), Heavener - \$4,756.00 (Sept), Game Time - \$93.50, Menards of Holland - \$12.97 (Oct); Supplies: Robert Jerow - \$8.00 (Nov); Contracted Services: Consumers Energy - \$50.00 (Sept), Jason Schrottenboer - \$4,500.00 (Oct); Salaries: Robert Jerow - \$155.00 (Sept) \$180.00 (Oct), \$155.00 (Nov), \$150.00 (Dec), Michelle Sall - \$150.00 (Oct), Bill Snyder - \$140.00 (Oct), Karen Simmons - \$120.00 (Oct), Chuck Strabbing - \$120 (Oct); Township Hall Park: M.C. Smith Associates - \$516.01(Oct), \$474.49 (Nov), Dan Hoe Excavating - \$47,784.60 (Sept), \$18,425.05 (Oct), Rotary Multiforms - \$461.60 (Oct); Electricity: \$22.62 (Sept), \$45.20 (Oct), \$22.64 (Nov), \$22.60 (Dec).

Bill Snyder stated there is nothing unusual outside of the septic tank maintenance at Huyser Farm (small farmhouse). Following discussion, **a motion was made by Bill Snyder and seconded by Chuck Strabbing to approve the Treasurer's Report as submitted. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE V. TOWNSHIP BOARD REPORTS – No report.

ARTICLE VI. TOWNSHIP STAFF REPORTS – No report.

Karen Simmons asked if we have had any correspondence from Dan Williams. Chuck Strabbing responded that we have not. Chuck suggested contacting local schools and organizations looking for community service work to assist with some of the parks work.

ARTICLE VII. OLD BUSINESS – None

ARTICLE VIII. NEW BUSINESS

A. BEACH STAIRS MAINTENANCE AGREEMENT

Michelle Sall reviewed the proposal for the 2015 beach stairs maintenance agreement submitted by Jason Schrottenboer. Bill Snyder stated that he has received positive feedback on the condition of the stairs. Michelle noted that the payment of \$9,400.00 is requested to be made in two equal payments on May 30 and November 1, 2015.

Following discussion, **a motion was made by Chuck Strabbing and seconded by Bill Snyder to approve the 2015 Beach Maintenance Agreement. UNANIMOUS DECISION – MOTION APPROVED**

B. FY 2015-16 BUDGET

Michelle Sall stated that there is a reduction in maintenance due to using Dan Williams instead of contracting work out. Michelle recapped the points made in Al Meshkin's email. Karen Simmons asked if the ball diamond was ever corrected for the slope. Bill Snyder stated it is at the 2% slope that is required and is evenly graded to the maximum slope. Michelle stated that not shown in the budget is the cost to resurface the parking lot at the township hall for better visibility of the park and also for the installation of the basketball hoops that will be moved from Shore Acres Park. Following discussion, **a motion was made by Karen Simmons and seconded by Chuck Strabbing to approve the 2015 Proposed Budget. UNANIMOUS DECISION – MOTION APPROVED**

C. Parks Five-Year Plan

Michelle Sall commented that the Five-Year Plan is good through 2017. Bill Snyder said it would be nice to do something with the Huyser Farm House this year or next; the project would probably cost an estimated \$50,000 to bring the house up to code. Bill suggested installing a zip line at Sanctuary Woods with a contractor that would assume the liability and share the revenue. Chuck Strabbing mentioned the basketball courts being moved from the Felt Mansion to the Township Hall Park. Moving the court would be the parks expense but resurfacing the parking lot is not part of the Parks' budget. Karen Simmons asked if the basketball court is used very much and it was noted that it is not. Chuck said the soccer field is used occasionally.

D. SHORE ACRES PARKING LOT

Michelle Sall suggested addressing this in the spring.

E. BOARD MEMBER

Chuck Strabbing asked if Linda Howell will be replaced on the Parks Commission. Michelle Sall stated that there has been no update at this time regarding the process to replace that seat.

ARTICLE XI. ADJOURNMENT

The meeting adjourned at 7:25 P.M.

No assignments were made.