

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
PARKS & RECREATION COMMISSION  
AT  
TOWNSHIP HALL

January 20, 2016

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Michelle Sall, Karen Simmons, Bill Snyder, Jim Johnson  
MEMBERS ABSENT: Jan Lozon  
STAFF PRESENT: Al Meshkin – Township Manager

ARTICLE II. CITIZEN COMMENTS AND COMMUNICATIONS

1. Email from Joseph Mapes requesting permission to hunt the Huyser Farm for coyote and fox. Then consensus was to not approve.
2. Email concerning the possibility with partnering with Holland City Parks on the redevelopment of the former Lakeview school property.
3. Email from Seth Parke requesting permission to trap racoons on Huyser Farm. Consensus was to not approve.
4. Email concerning the possibility of a memorial bench at the township beach.

ARTICLE III. CONSENT AGENDA

- a. Approval of Minutes

Following discussion, **a motion was made by Bill and seconded by Jim to approve the October 21, 2015 minutes as written. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE IV. APPROVAL OF TREASURER'S REPORT

Michelle Sall reviewed the bills to be paid as of October, November, December 2015. Maintenance: Veldhoff Septic - \$560.00 (Oct), \$560.00 (Nov), \$400.00 (Dec), Heavener - \$6056.00 (Oct), Robert Jerow - \$45.00 (Nov) Menards Holland - \$504.21 (Nov); Salaries: Michelle Sall - \$150.00 (Oct), Karen Simmons - \$120.00 (Oct), Bill Snyder - \$140.00

(Oct), Jim Johnson - \$120.00 (Oct), Jan Lozon - \$120.00 (Oct) Robert Jerow - \$150.00 (Oct) \$155.00 (Nov), \$150.00 (Dec); Contracted Services: John Kunkel - \$150.00 (Oct), \$155.00 (Nov), \$150.00 (Dec), John Scarlata - \$750.00 (Oct), Jason Schrotenboer - \$5,140.00 (Nov); Supplies: Robert Jerow - \$9.00 (Dec), Menards Holland - \$6.86 (Dec), Graafschap Hardware - \$208.89 (Oct); Electricity: Consumers Energy - \$22.62 (Oct), \$45.69 (Dec).

Following discussion, **a motion was made by Karen and seconded by Bill to approve the Treasurer's Report as submitted. UNANIMOUS DECISION – MOTION APPROVED**

#### ARTICLE V. TOWNSHIP BOARD REPORT – MICHELLE SALL

Michelle reported on the January township board meeting she attended. She gave the board a written report on 2015 activities and discussed 2016 proposed activities. She also gave the board a draft of an adopt-a-park program.

#### ARTICLE VI. TOWNSHIP STAFF REPORTS – AL MESHKIN

Meshkin reported that activity is down in the parks due to winter. Dan Williams is doing maintenance as needed. Jim suggested getting latches on the restrooms at Wolters Woods.

#### ARTICLE VII. OLD BUSINESS

##### A. PARKS SURVEY

Michelle Sall discussed a draft of the parks survey. Members offered suggested changes.

#### ARTICLE VIII. NEW BUSINESS

##### A. ELECTION OF OFFICERS

**A motion was made by Karen and supported by Bill to retain the same officers, Michelle Sall, chair and Bill Snyder, treasurer. UNANIMOUS DECISION – MOTION APPROVED**

##### B. BUDGET

Meshkin reviewed the amended FY 2015-16 budget and the proposed FY 2016-17 budget. The proposed budget has \$60,000 in capital outlay for concrete work and sprinkling at the town hall park, a disk golf shelter, and beginning work on the Huyser house. These items are only a guide to the use of the capital outlay funds, Changes may

be made. **A motion was made by Bill and supported by Jim to recommend the township board approve the amended FY 2015-16 budget and proposed 2016-17 budget. UNANIMOUS DECISION – MOTION APPROVED**

C. ADOPT-A-PARK

Michelle gave an overview of a proposed adopt-a-park program.

ARTICLE IX. ADJOURNMENT

The meeting adjourned at 8:40 P.M.