

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
BOARD OF TRUSTEES  
4338 BEELINE ROAD  
ALLEGAN COUNTY  
HOLLAND, MI 49423

REGULAR MEETING  
January 14, 2015

ARTICLE I. CALL TO ORDER

Township Supervisor Terry Hofmeyer called the regular monthly Board of Trustees meeting to order at 7:00 P.M.

MEMBERS PRESENT: Terry Hofmeyer, Wendy Van Huis, Linda Howell  
MEMBERS ABSENT: Gary Dewey, Ed Stielstra  
STAFF PRESENT: Al Meshkin – Township Manager  
Cal Haverdink – GFD Chief  
Diane Ybarra – Recording Secretary

ARTICLE II. INVOCATION AND PLEDGE

Supervisor Terry Hofmeyer opened the meeting with prayer and led the pledge of allegiance.

ARTICLE III. REVIEW AND APPROVAL OF MINUTES

The Board members reviewed the minutes of the December 10 and the special December 23, 2014 meetings, **a motion was made by Linda Howell and seconded by Wendy Van Huis to approve the minutes as submitted. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE IV. FINANCIAL REPORT / REVIEW & APPROVE THE BILLS

Supervisor Terry Hofmeyer reviewed the bills for the month of December 2014. Following discussion, **a motion was made by Wendy Van Huis and seconded by Linda Howell to approve and pay the bills as submitted. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE V. CORRESPONDENCE – None

ARTICLE VI. REPORT OF OFFICERS

- A. STATE REPRESENTATIVE GAMRAT – No report.
- B. COUNTY COMMISSIONER KAPENGA – No report.
- C. PLANNING COMMISSION – Linda Howell

Linda Howell reported that the Planning Commission met on January 7 and the following items were discussed: Good Intentions Laketown LLC Special Use Request remained tabled for one more month at the request of the applicant's attorney; approval of the report and resolution for the RPE Trust; approval of Van Zalen Special Use request for an additional outbuilding.

D. ZONING BOARD OF APPEALS – Al Meshkin

Al Meshkin reported that the Zoning Board of Appeals met on November 24 and the following item was discussed: RPE Variance request for construction of a new cottage in Mac Hills was tabled until the January 26 meeting.

E. PARKS COMMISSION – No report.

F. DEPUTY SHERIFF – No Report.

G. FIRE CHIEF AND FIRE BOARD – Chief Cal Haverdink

Chief Haverdink reported the response calls for the month of December were as follows: 41 calls total, 26 calls from Laketown, consisting of 19 rescue and 7 fire, 14 calls from Fillmore, consisting of 13 rescue calls and 1 fire calls. There was 1 rescue assist call to Hamilton. Chief Haverdink gave an overview of the number of calls in 2014: Laketown - 325; Fillmore – 80 and 30 assists to various departments. A detailed report will be available at the Annual Township Board meeting in March.

H. DDA – No report.

ARTICLE VII. CITIZEN’S COMMENTS ON OLD AND NEW BUSINESS - None

ARTICLE VIII. OLD BUSINESS

A. BOARD APPOINTMENTS

Supervisor Hofmeyer stated there are four board re-appointments as follows:

Planning Commission – Bob Slikkers and Randy Becksvort  
Zoning Board of Appeals – Carl Blauwkamp, David Weishaar and Bob Slikkers as representative from the Planning Commission

**A motion was made by Wendy Van Huis and seconded by Linda Howell to approve the reappointments as stated. Following discussion, Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE IX. NEW BUSINESS

A. ANNUAL MEETING RESOLUTION

Supervisor Hofmeyer reviewed Resolution 2015-01 to set the date for the Annual Township Board Meeting on March 11, 2015 at 7:00pm.

Following discussion, **a motion was made by Linda Howell and seconded by Wendy Van Huis to approve the Annual Meeting Resolution 2015-01 declaring the meeting to be held on March 11, 2015. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS VOTE - MOTION APPROVED**

B. SALARY RESOLUTIONS

Supervisor Hofmeyer reviewed the following salary resolutions adding that there were no increases this year:

Supervisor Hofmeyer reviewed Trustee Salary Resolution 2015-02 noting that as of April 1, 2015, the salary of the Township Trustees shall be \$3,500.00 each. **A motion was made by Linda Howell**

**and seconded by Wendy Van Huis to approve the Trustee Salary Resolution 2015-02 setting the salaries at \$3,500.00 each. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

Supervisor Hofmeyer reviewed Clerk Salary Resolution 2015-03 noting that as of April 1, 2015, the salary of the Township Clerk shall be \$15,000.00. **A motion was made by Linda Howell and seconded by Wendy Van Huis to approve the Clerk Salary Resolution 2015-03 setting the salary at \$15,000.00. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

Supervisor Hofmeyer reviewed Treasurer Salary Resolution 2015-04 noting as of April 1, 2015, the salary of the Township Treasurer shall be \$15,000.00. **A motion was made by Linda Howell and seconded by Wendy Van Huis to approve the Treasurer Salary Resolution 2015-04 setting the salary at \$15,000.00. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

Supervisor Hofmeyer reviewed Supervisor Salary Resolution 2015-05 noting as of April 1, 2015, the salary of the Township Supervisor shall be \$15,000.00. Following discussion, **a motion was made by Wendy Van Huis and seconded by Linda Howell to approve the Supervisor Salary Resolution 2015-05 setting the salary at \$15,000.00. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION - MOTION APPROVED**

#### C. BOND CONTRACT RESOLUTION

Supervisor Hofmeyer stated Resolution 2015-06 is to approve a Bond Contract relative to the Holland Area Wastewater Treatment Plant. **A motion was made by Linda Howell and seconded by Wendy Van Huis to approve Bond Contract Resolution 2015-06.**

Linda Howell asked if we are not owners of the plant why is this necessary. Patrick Staskiewicz of Ottawa County Road Commission responded that it is a full faith and credit arrangement beneficial to the ownership and the municipalities involved guaranteeing service and capacity. Dave Koster of Holland Board of Public Works stated that this is the most cost effective method of financing the project and the other five municipalities have approved the resolution. Laketown is the final approval needed before moving forward with the project. Linda asked about the letter to Park Township dated December 30, 2014 from Koster and Staskiewicz: Would it apply to Laketown in the same manner? Dave responded that it would be the same for Laketown.

Al Meshkin said it is a good project and needed but in 5-10 years it will likely need another expansion and this process will be repeated to fund it. Only a small portion of the Laketown residents are users of the sewer and water service. Park Township raised concerns about how this project is being funded so much more discussion must occur before the next expansion project. Dave responded that the BPW is not opposed to further discussion but noted that there was a sub-committee involved in this process providing direction for the bonding. Al asked to clarify who sat on the sub-committee and Dave responded the committee was comprised of City of Holland and Holland Township representatives. Terry Hofmeyer said this has been a long tradition since 1978 when everything was opened up between the City and local townships which has resulted in a good working relationship.

**Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

#### D. FIRST AMENDMENT TO WASTEWATER PLANT OPERATING AGREEMENT

Terry Hofmeyer gave an overview of the First Amendment to the Wastewater Plant Operating Agreement. **A motion was made by Linda Howell and seconded by Wendy Van Huis to approve the First Amendment to Wastewater Plant Operating Agreement. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

E. FORD VEHICLE LEASE AGREEMENT

Supervisor Hofmeyer introduced the vehicle lease agreement. Al Meshkin explained that this is a \$1.00 buyout lease purchase agreement for a vehicle that will be used by the Felt Mansion, specifically by Director Patty Meyer for mansion related business. The monthly payment of \$464.58. **A motion was made by Wendy Van Huis and seconded by Linda Howell to approve the Vehicle Lease Agreement. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

F. COMMUNITY GREEN ENERGY DEVELOPMENT AGREEMENT

Supervisor Hofmeyer presented the Community Green Energy Development Agreement. Al Meshkin explained that this is the first step in the project to determine if it is even feasible. This will not commit either party to contract. **A motion was made by Linda Howell and seconded by Wendy Van Huis to approve the Community Green Energy Development Agreement. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

G. FRONTIER METRO PERMIT RENEWAL

Supervisor Hofmeyer presented the Frontier Metro Right-of-Way Telecommunications Permit Renewal. Al Meshkin confirmed it is a renewal. **A motion was made by Linda Howell and seconded by Wendy Van Huis to approve the Frontier Metro Permit Renewal. Supervisor Hofmeyer called for a vote on the motion. UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE X. CITIZEN’S COMMENTS

Keith Becksvoort of 4468 64<sup>th</sup> Street asked if with this vehicle lease agreement, why we don’t use the deputy’s car that we own since it will no longer be used. Al Meshkin responded that that vehicle is equipped to be used for law enforcement road patrol and will sell for a greater amount as is and he has already received an inquiry from another township. Keith asked who will be driving this vehicle and where will it be driven. Al responded that Patty Meyer will be the primary driver and it will be used for mansion related duties. Wendy Van Huis added that a vehicle has been leased in the past and is about to expire.

Randy Becksvoort of 3930 Beeline Road expressed concern about the partnership with Community Green using a public park and for a profit arrangement. Has the board reviewed this thoroughly? Al Meshkin responded that this will be part of the feasibility study as this public property was purchased from the State for \$1.00 with a public use covenant in place that cannot be violated. The State must approve whatever is done or we will not move forward.

ARTICLE XI. ADJOURN

**A motion was made by Wendy Van Huis and seconded by Linda Howell to adjourn the meeting at 7:26 P.M. UNANIMOUS DECISION – MOTON APPROVED**