

PROPOSED MINUTES  
LAKETOWN TOWNSHIP  
BOARD OF TRUSTEES  
4338 BEELINE ROAD  
ALLEGAN COUNTY  
HOLLAND, MI 49423

REGULAR MEETING  
March 10, 2010

ARTICLE I. CALL TO ORDER

Supervisor Terry Hofmeyer called the regular monthly Board of Trustees meeting to order at 7:00 P.M.

MEMBERS PRESENT: Terry Hofmeyer, Wendy Van Huis, Ed Stielstra, Bob Scanlan

MEMBERS ABSENT: Gary Dewey

STAFF PRESENT: Al Meshkin – Township Manager  
K a t h y S t o i k e – Office  
Manager  
Mary Geurink – Deputy Clerk/Administrative Assistant  
Charlene Fields – Deputy Treasurer  
Paul Smith – Township Assessor  
Bob Curnick – Township Deputy  
Cal Haverdink – Fire Chief  
Diane Ybarra – Recording Secretary

ARTICLE II. REVIEW AND APPROVAL OF MINUTES

The Board members reviewed the minutes of the February 10, 2010 meeting. Following discussion, **a motion was made by Bob Scanlan and seconded by Wendy Van Huis to approve the minutes as submitted.**

**Supervisor Terry Hofmeyer called for a vote on the motion.**

**UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE III. TREASURERS REPORT/REVIEW & APPROVE THE BILLS

Supervisor Hofmeyer reviewed the bills for the month of February 2010. Following discussion, **a motion was made by Wendy Van Huis and seconded by Ed Stielstra to approve and pay the bills as submitted.**

**Supervisor Hofmeyer called for a vote on the motion.**

**UNANIMOUS DECISION – MOTION APPROVED**

ARTICLE IV. CORRESPONDENCE - None

## ARTICLE V. CITIZEN COMMENT'S COMMENTS ON OLD AND NEW BUSINESS

Cal De Maadg of 3719 64<sup>th</sup> Street commented on the budget. He stated that the Township has four ordinance cases that he is dealing with. The budget states there has been \$2,700 spent on this, is that accurate? Cal also questioned if the bike path expenditure has been increased? Terry Hofmeyer acknowledged that the Township is in litigation with him but cannot comment on the accuracy of the attorney fees.

## ARTICLE VI. OLD BUSINESS

### A. FY 2009-10 BUDGET AMENDMENT

Al Meshkin reviewed the amended budget. We are actually better in the black that we had originally anticipated as a result of the bike path dollars being moved to 2010 budget.

**A motion was made by Bob Scanlan and seconded by Ed Stielstra to approve the amended budget.**

**Supervisor Terry Hofmeyer called for a vote.**

**UNANIMOUS DECISION – MOTION APPROVED**

## ARTICLE VII. NEW BUSINESS

### A. PUBLIC HEARING ON FY 2010-11 BUDGET

Al Meshkin explained that we are going into the year with a higher amount in the General Fund than anticipated because of the bike path bond monies.

The revenue has decreased by about three year's growth. The revenue sharing number has also been lowered by the State. The Township had already lost the statutory money so it was reduced less than other areas in the state.

The Township Expenditures are fairly flat. There is a reduction in legal and accounting. There attorney fees are close to \$35,000.

There are no changes in the Township Manager salary.

The Office Staff has a slight increase due to additional hours being considered. A reduction occurred in the Treasurer's salary. The structure has been changed overall in how office salaries are being paid. The Assessor received a 2% increase. There will be three elections this year for the cost of approximately \$10,000 in salaries plus expenses.

The Buildings and Grounds budget has been increased slightly. It was planned to replace three furnaces in the Township Office that had not been done. There has been some remodeling done in the kitchen and conference room chair replacements. Solid waste covers clean up projects for random items left on the roadside. The Township no longer does recycling so that number has been reduced.

We currently only have one deputy budgeted in the Township. There are some reductions in the Fire Department budget.

There is a very minimal increase in the Drains budget. This is due to the storm damage in June of 2009. Road projects scheduled for last year were delayed and will be reviewed for this year.

Parks Commission budget was increased to cover the moving of the dirt that was donated to the Township. The 147<sup>th</sup> Street bike path has been paid off. There is a bond for the new path being constructed. Maintenance is estimated at about \$1,000 per mile.

Total Expenditures are at \$1,599,440. Al reviewed Transfer Out for the Fire Department and the Felt Mansion. He commented on the extreme transparency of the Township and offered to provide information to anyone asking how monies have been spent.

Graafschap Fire Department revenue is down. The expenditures are pretty flat mostly due to the care and consideration taken by the fire fighters for the facility, grounds and equipment.

Special Revenue Funds for Water and Sewer are both down as a reflection of the economy and lack of activity. There were only ten new home constructions in 2009.

The Downtown Development Authority had little change in budget. They are waiting for the finalization of the ordinances and the county revenue sharing agreement.

Debt Service Funds consists of the Graafschap Fire Station, Goshorn Sewer Debt and Castle Park Water Service. Castle Park Water Construction has been a very long-term project and should be completed by the fall of 2010. This is positive for the Castle Park residents and the Township residents.

The Felt Estate is doing well with bookings and sales however there has been some additional expenditure in maintenance and restoration. Part of the deficit issue is a result of the change in accounting practices, that we cannot include deferred revenue in current budget. This will take some time to correct. The new market being sought is the corporate market which is currently not good due to the economy but will be changing.

Terry Hofmeyer opened for public hearing. No public comments.

**A motion was made by Bob Scanlan and seconded by Wendy Van Huis to close the public hearing.**

**Terry Hofmeyer called for a vote on the motion.**

**UNANIMOUS DECISION – MOTION APPROVED**

Following discussion, **a motion was made by Ed Stielstra and seconded by Wendy Van Huis to approve the FY 2010-11 Budget.**

**Terry Hofmeyer called for a vote on the motion.**

**UNANIMOUS DECISION – MOTION APPROVED**

#### B. PLANNING COMMISSION APPOINTMENT

Terry Hofmeyer submitted the reappointment of Steve Brunnink and new appointment of Randy Becksvoort to the Planning Commission.

**A motion was made by Bob Scanlan and seconded by Wendy Van Huis to approve the reappointment of Steve Brunnink and new appointment of Randy Becksvoort.**

**Terry Hofmeyer called for a vote on the motion.**  
**UNANIMOUS DECISION – MOTION APPROVED**

C. MICHIGAN NATURAL RESOURCES TRUST FUND GRANT RESOLUTION #1

Al Meshkin explained that there are actually three grant resolutions to be reviewed for approval but this will not occur until after the public hearings to be held at the next Parks Commission meeting on Wednesday, March 17, 7:00 p.m. at the Township Hall.

D. MICHIGAN NATURAL RESOURCES TRUST FUND GRANT RESOLUTION #2

See above comments.

ARTICLE VIII. CITIZEN’S COMMENTS – No comments.

ARTICLE IX. ADJOURN

**A motion was made by Wendy Van Huis and seconded by Bob Scanlan to adjourn the meeting at 8:55 P.M. UNANIMOUS DECISION – MOTION APPROVED**