

PROPOSED MINUTES
LAKETOWN TOWNSHIP
PARKS & RECREATION COMMISSION
4338 BEELINE ROAD
ALLEGAN COUNTY
HOLLAND, MI 49423
TELEPHONE (616) 335.3050

September 19, 2007

REGULAR MEETING
7:00 P.M.

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Michelle Sall, Chuck Strabbing, Linda Howell, Karen Simmons, Laura Canaan, Ray Buursma

MEMBERS ABSENT: Kelly DeWitt

STAFF PRESENT: Al Meshkin – Township Manager
Diane Ybarra – Recording Secretary

ARTICLE II. APPROVAL OF MINUTES

The Commission members reviewed the minutes of the August 15, 2007 meeting. Following discussion, the minutes were approved as submitted.

ARTICLE III. TREASURER'S REPORT - - Chuck Strabbing

Treasurer Chuck Strabbing reviewed the bills to be paid as of August 2007. Maintenance: Advantage Building Maintenance - \$110.00, Veldhof Septic - \$210.00, Heavener Property Services - \$571.50; Contracted Services: CCC Resources – Pat Meyer - \$750.00, MC Smith Associates - \$455.00, Gene Teusink - \$155.00, David Buursma - \$230.00, Julie Buursma - \$230.00; Capital Outlay: Pat Meyer - \$300.00; Electricity - \$8.00. Following discussion, the Treasurer's Report was filed.

Treasurer Chuck Strabbing reported the actual percent of budget is at 35% not 13% as noted as monies have been allocated.

ARTICLE IV. COMMUNICATIONS - None

ARTICLE V. CITIZEN'S COMMENTS

George Smeenge thanked the Board for all they do.

ARTICLE VI. TOWNSHIP STAFF REPORT

- A. Al Meshkin reported that the signs are finished for Huyser Farm and the portable workday sign along with the memorial plaque for Pat Kammeraad. Al distributed the United Way Day of Caring volunteer schedule. Linda Howell asked if cameras would be available for photos of the work groups. Al stated that each site would have cameras.

ARTICLE VII. ON GOING BUSINESS

- A. TOWNSHIP BOARD REPORT - No report.
- B. PARKS BROCHURE

Al Meshkin distributed the final draft copy of the brochure for the Board to review. Once approved, there will be 5,000 copies printed. Linda Howell asked if there would be a digital version would be available for use by the Township Office. Al responded that it would be available but the graphics may not be as clear and crisp. Al also suggested mailing a copy to each resident. Laura Canaan suggested putting it in the next newsletter. Al responded that he would research that option but it may not be cost effective.

- C. HUYSER ROAD ENGINEERING

Al Meshkin distributed a schematic of the parking area and new road for the Huyser Farm. The new drive will accommodate bus traffic. Michelle Sal asked about an open area depicted on the drawing. Al suggested contacting Jim DeWilde from MC Smith Associates for any clarification. The current two-track path will be blocked from access. Asphalt will be applied for the entrance and crushed concrete from the 80-man building will be the remainder of the drive. A cost estimate of \$10,000 should cover the site work, hauling and application of the crushed concrete.

- D. OLD TOWNSHIP HALL MOVE

Al Meshkin stated that there is nothing new to report on the move of the structure. Pat Meyer will continue to source for additional quotes from movers.

ARTICLE VIII. NEW BUSINESS - None

ARTICLE IX. CITIZENS COMMENTS

Laura Canaan noted that the improvements at the Felt Mansion look very nice. Al Meshkin reported that the copper gutter work has been completed and the contractors are finishing up the remaining roof work.

Michelle Sall asked the status of the bike path project. Al Meshkin explained that it is in the design and planning stages.

Chuck Strabbing asked for approval of less than \$100 expenditure for additional tools and supplies for the work projects. The Board members are all in agreement for approval of expenditure.

Michelle Sall asked to put a plan in place for the ice rink. Al Meshkin made suggestions for small improvements including the potential for using some of the crushed concrete that would be available as noted by Linda Howell.

Ray Buursma volunteered to facilitate a workday on October 20 at the Township Hall to prepare the space for the ice rink.

Michelle Sall asked if the port-o-potties would be in place for the month of October. Chuck Strabbing suggested leaving them in place for at least that time at the various locations.

ARTICLE X. ADJOURNMENT

The meeting was adjourned at 7:44 p.m.

ARTICLE XI. ASSIGNMENTS

Al -- Research most cost effective method of mailing the new Township Parks Brochure to the residents. Research dates and plans for installing the ice rink at the Township Hall location.