

PROPOSED MINUTES
LAKETOWN TOWNSHIP
PARKS & RECREATION COMMISSION
4338 BEELINE ROAD
ALLEGAN COUNTY
HOLLAND, MI 49423
TELEPHONE (616) 335.3050

June 20, 2007

REGULAR MEETING
7:00 P.M.

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Michelle Sall, Chuck Strabbing, Kelly DeWitt, Laura Canaan, Linda Howell, Karen Simmons

MEMBERS ABSENT: Ray Buursma

STAFF PRESENT: Al Meshkin – Township Manager
Diane Ybarra – Recording Secretary

ARTICLE II. APPROVAL OF MINUTES

The Commission members reviewed the minutes of the May 16, 2007 meeting. Following discussion, the minutes were approved as submitted.

ARTICLE III. TREASURER'S REPORT - - Chuck Strabbing

Treasurer Chuck Strabbing reviewed the bills to be paid as of May, 2007. Maintenance: Advantage Building Maintenance - \$70.00, Veldhof Septic - \$140.00 Heavener Property Services - \$150.00; Contracted Services: CCC Resources – Pat Meyer - \$750.00; Expenses: Judy Thomas - \$6.00; Supplies: Kinko's - \$349.01; Electricity - \$8.00. Following discussion, the Treasurer's Report was filed.

ARTICLE IV. COMMUNICATIONS - None

ARTICLE V. CITIZEN'S COMMENTS - None

ARTICLE VI. TOWNSHIP STAFF REPORT

A. Al Meshkin

Al Meshkin reviewed a proposal to tear down the 80-man building on the Felt Mansion grounds. The brick and block materials can be crushed and used for road material for a new entrance at the Huyser Farm. Al will research the various cost options and potential requirements for removing the materials. He anticipates \$5-10,000 in savings.

ARTICLE VII. ON GOING BUSINESS

A. TOWNSHIP BOARD REPORT – No report.

B. PARKS BROCHURE

David Beattie presented the most recent revision of the brochure. Laura Canaan requested the Equestrian Trail be removed from the map, as it is not part of the Township Parks. Currently, the LEDA Organization provides liability insurance for the right of way and Laura asked if that is something that the Township would consider. David Beattie will take the suggestions into consideration and email the next revision. Kelly DeWitt asked if a PDF version would be available on the website once it is finalized. David responded that it would. Chuck asked if the BMX bike track should be removed from the brochure. The Commissioners are to review the brochure and provide feedback through Patty Meyer before the next meeting.

C. MAINTENANCE OF BLUEBERRY FIELDS

Chuck Strabbing reported that Roger Busscher, a volunteer from the Township, brush hogged the blueberry fields and they look great. Michelle Sall will get a card before the next meeting so everyone can sign it and it will be sent to Roger. Chuck stated that he has volunteered to do one more cutting this year and again next year. Chuck Strabbing asked if there would be a port'o'potty at the farm. He would like to see one there before picking starts in the first part of July and remain installed for three months. Al Meshkin will call to have one placed on the grounds.

D. USE OF OLD TOWNSHIP HALL

Al Meshkin reviewed the proposal for moving the old Township Hall. Al suggested moving the building to the Huyser Farm on a new foundation. He believes the expense for the move and installation could be covered by the sale of the property. Al will provide a total budget for the move at the next meeting.

D. 2007 COMMUNITY RECREATION PLAN

Following discussion, a **motion was made by Linda Howell and seconded by Laura Canaan to approve the 2007 Community Recreation Plan. UNANIMOUS DECISION – MOTION APPROVED.**

ARTICLE VIII. NEW BUSINESS

A. PARKS CLEAN-UP

Linda Howell and Chuck Strabbing questioned if the newsletter stated the incorrect dates for the clean-up dates. Linda will follow up with Patty Meyer. Michelle Sall will facilitate the clean-up for Wolters Woods on July 21.

ARTICLE IX. CITIZENS COMMENTS - None

ARTICLE X. ADJOURNMENT

The meeting was adjourned at 7:56 p.m.

ARTICLE XI. ASSIGNMENTS

- Al -- Arrange for a Port'O'Potty at Huyser Farm
- Provide cost for recycling the materials from demolishing the 80-man structure
- Provide a budget for relocating the old Township Hall