

PROPOSED MINUTES
LAKETOWN TOWNSHIP
PARKS & RECREATION COMMISSION
4338 BEELINE ROAD
ALLEGAN COUNTY
HOLLAND, MI 49423
TELEPHONE (616) 335.3050

August 15, 2007

REGULAR MEETING
7:00 P.M.

ARTICLE I. CALL TO ORDER

Chairperson Michelle Sall called the regular Parks & Recreation Commission meeting to order at 7:00 P.M.

MEMBERS PRESENT: Michelle Sall, Chuck Strabbing, Linda Howell, Karen Simmons, Laura Canaan, Kelly DeWitt, Ray Buursma

MEMBERS ABSENT: None

STAFF PRESENT: Al Meshkin – Township Manager
Pat Meyer – Volunteer Coordinator
Diane Ybarra – Recording Secretary

ARTICLE II. APPROVAL OF MINUTES

The Commission members reviewed the minutes of the July 18, 2007 meeting. Following discussion, the minutes were approved as submitted.

ARTICLE III. TREASURER'S REPORT - - Chuck Strabbing

Treasurer Chuck Strabbing reviewed the bills to be paid as of July, 2007. Maintenance: Advantage Building Maintenance - \$110.00, Virg's Refuse - \$420.00, Veldhof Septic - \$175.00, Heavener Property Services - \$33.00; Contracted Services: CCC Resources – Pat Meyer - \$750.00, Praxis - \$648.00, Gene Teusink - \$150.00; Salaries: Laura Canaan - \$180.00, Kelly DeWitt - \$180.00, Ray Buursma - \$120.00, Chuck Strabbing - \$210.00, Michelle Sall - \$225.00, Karen Simmons - \$180.00, Linda Howell - \$180.00; Electricity - \$8.00. Following discussion, the Treasurer's Report was filed.

Treasurer Chuck Strabbing reported we are below budget at this time.

ARTICLE IV. COMMUNICATIONS

Laura Canaan reported receiving an email requesting to place a geo-cache at Farview Farm. Laura advised the inquirer that it would be fine to put one in.

Kelly DeWitt reminded the Commission of the invitation from Ducks Unlimited to a meeting on August 27th for open discussion and a presentation on the National Wetlands Conservation Act. This is a morning meeting from 9:00 a.m. to noon in Hastings.

ARTICLE V. CITIZEN'S COMMENTS - None

ARTICLE VI. TOWNSHIP STAFF REPORT

- A. Al Meshkin reported that he has the materials from Praxis for Huyser Farm and a volunteer is needed for the application. Chuck Strabbing volunteered to do it. Al also mentioned a Community Recreation Advisory Board volunteer is needed to serve on the committee as a representative from Laketown Township and the Saugatuck School District. Jeff Knudson and Don Van Huis were mentioned as potential candidates. Linda Howell also mentioned Carol Pals and she will contact her.

- B. Pat Meyer reported that the Great Lakes Specialty Sign Company does not have the Huyser Farm signs available yet but should be ready in September. There was an event with ODC scheduled for this past week but it was cancelled due to lack of participation. The \$6.00 fee seems to deter attendees from committing. Pat suggested committing the \$75.00 fee to Jamie from ODC regardless if reservations are made in advance to cover the guaranteed amount. Kelly DeWitt commented that the Parks Commission has budgeted for such expense in the past. Al Meshkin suggested budgeting \$1,000 for educational programs for the next fiscal year. Chuck Strabbing commented that the Graafschap Nature Center has the same situation for their events. Linda Howell noted that educational programs are advantageous when applying for grants. Pat gave an overview of quotes received for work on moving the Old Township Hall and noted that further review will be done. Pat mentioned that the Kammeraad memorial plaque should be available in September. A dedication will be planned once the plaque is received.

ARTICLE VII. ON GOING BUSINESS

- A. TOWNSHIP BOARD REPORT - No report.

B. PARKS BROCHURE

Pat Meyer distributed the prototype of the Township Parks Brochure and asked for comments. Pat also asked if the BMX track should be mentioned in the brochure. Most board members were not in favor of leaving it in the brochure due to the fact that it has not been maintained. Pat has asked for any suggestions to be emailed to her.

C. HUYSER ROAD ENGINEERING

Al Meshkin reported that a meeting is scheduled for August 17th with the engineers. The demolition of the 80-man is scheduled to begin on August 16.

D. OLD TOWNSHIP HALL MOVE

Pat gave an overview of quotes received for work on moving the Old Township Hall and noted that further review will be done.

ARTICLE VIII. NEW BUSINESS

A. DAY OF CARING THURSDAY, SEPTEMBER 20

Pat Meyer will submit a list of projects to the United Way contact.

ARTICLE IX. CITIZENS COMMENTS

Saturday, August 18th is a workday at Farview Farm. Laura Canaan will facilitate the day. Chuck Strabbing reported that he and his wife cleared the trails at Wolters Woods. Glen Heavener replaced the mulch on the playground.

ARTICLE X. ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

ARTICLE XI. ASSIGNMENTS

Chuck -- Apply the Praxis materials at Huyser Farm

Pat -- Submit a list of projects to the United Way contact for a Day of Caring

Linda -- Contact Carol Pals in regards to being a representative on the Recreation Advisory Board