

Proposed Minutes
LAKETOWN TOWNSHIP
BUILDING AUTHORITY
Held at the Felt Mansion – 6597 138th Avenue
Allegan County
HOLLAND, MI 49423
(616) 335-3050
Monday, October 1, 2007

Members Present: Bob Scanlan, Al Meshkin, Gary Dewey, Wendy Van Huis
Members Absent: John Capotosto
Others Present: Pat Meyer, Felt Mansion Project Manager

I. CALL TO ORDER – Bob Scanlan called the meeting to order at 3:30 p.m.

II. Minutes – Al Meshkin made a motion to approve the minutes of the September 5, 2007 meeting. Bob Scanlan seconded the motion. **UNANIMOUS DECISION – MOTION APPROVED**

III. Old Business

A. Felt Estate Restoration Phase II –

1. Current Projects

- a. Pat distributed a progress sheet (attached) and gave an up-date of various projects. Discussion followed with action taken on the following items.
 1. Curtain Installation – A motion was made by Bob Scanlan and seconded by Al Meshkin to hire Dean Meyer to install the new curtains. Motion Carried.
 2. Tuck Pointing – It was determined that it is necessary for some tuck pointing to be done this fall. A motion was made by Bob Scanlan and seconded by Al Meshkin to approve the necessary tuck pointing be done and take up to \$10,000 out of the contingency budget to use for labor and material. Motion Carried.
- b. Al handed out the Improvement List and went over the amended areas.
- c. Al gave a brief recap of the 501(c)(3) status. We have a tax ID number and are in the process of IRS approval. A minimum of three Board members will be needed.
- d. Budget/costs – Al handed out an activities report and financial sheets showing the budget including revenues and expenditures. Discussion followed.

IV. New Business

- A. Next Meeting** – The next meeting is scheduled for 3:30 p.m. October 15, 2007 and will be held at the Felt Mansion.

V. Citizen's Comments – None

VI. Adjournment – The Meeting was adjourned at 4:25 p.m.

